
Agency Information Guide

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Signature	
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1 Introduction

The *Government Information (Public Access) Act 2009* (GIPA Act) came into effect on 1 July 2010. Under the terms of the GIPA Act, Infrastructure NSW must publish an Agency Information Guide each year to be reviewed every twelve months. This is Infrastructure NSW's Agency Information Guide for 2025/2026.

The GIPA Act encourages government agencies to release more information, to ensure an open, accountable, fair, and effective system of government in NSW. A copy of Infrastructure NSW's Agency Information Guide can be obtained free of charge on its website or by contacting the Right to Information Officer whose contact details are provided under section 5 below.

2 About Infrastructure NSW

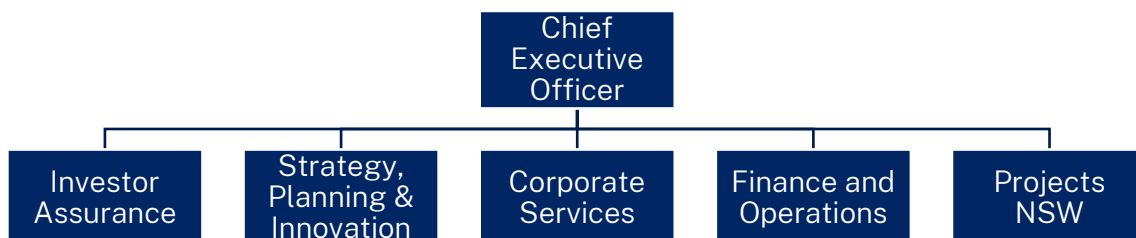
Infrastructure NSW was established in 2011 under the *Infrastructure NSW Act 2011* to assist the NSW Government in identifying and prioritising the delivery of critical public infrastructure for NSW.

Infrastructure NSW reports to both the Treasurer and the Premier who have joint administration of the *Infrastructure NSW Act 2011*. Infrastructure NSW also reports to the Minister for Lands and Property for the activities of Projects NSW, including functions carried out under Part 5 of the *Infrastructure NSW Act 2011*, the *Barangaroo Act 2009* and *Growth Centres (Development Corporations) Act 1974*.

Infrastructure NSW has an advisory Board and an Audit and Risk Committee. The Board provides general policies and strategic direction for Infrastructure NSW as well as advice to the Minister and Chief Executive Officer of Infrastructure NSW on infrastructure matters. It comprises a Chairperson and up to five private sector members with relevant infrastructure sector experience, all appointed by the Minister, and the Secretaries of The Cabinet Office, the Department of Planning, Housing and Infrastructure, and the NSW Treasury.

The Audit and Risk Committee provides independent assistance and advice to the Chief Executive Officer of Infrastructure NSW to ensure that Infrastructure NSW operates within an appropriate risk management framework consistent with TPP20-08 Internal Audit and Risk Management Policy for the General Government Sector.

Organisational Structure



Objectives and Functions

Under the *Infrastructure NSW Act 2011*, Infrastructure NSW is responsible for:

- developing the 20-year State Infrastructure Strategy and Five-Year Infrastructure Plans;
- preparing sectoral State Infrastructure Strategy statements;
- preparing project implementation plans for major infrastructure projects;
- reviewing and evaluating proposed major infrastructure projects by government agencies or the private sector and other proposed infrastructure projects;
- overseeing and monitoring the delivery of major infrastructure projects and other infrastructure projects identified in plans adopted by the Minister;
- carrying out or being responsible for the delivery of specified major infrastructure projects in accordance with orders of the Minister;
- assessing the risks involved in planning, funding, delivering and maintaining infrastructure, and the management of those risks;
- providing advice to the Minister on economic or regulatory impediments to the efficient delivery of specific infrastructure projects or infrastructure projects in specific sectors;
- providing advice to the Minister on appropriate funding models for infrastructure;
- co-ordinating the infrastructure funding submissions of the State and its agencies to the Commonwealth Government and to other bodies;
- carrying out reviews of completed infrastructure projects at the request of the Minister; and
- providing advice on any matter relating to infrastructure that the Minister requests.

On 1 July 2019, under the *State Revenue and Other Legislation Amendment Act 2019*, the following entities were dissolved and the assets, rights and liabilities of the:

- UrbanGrowth NSW Development Corporation were transferred to Infrastructure NSW and Infrastructure NSW is taken to be a development corporation for the purposes of Part 3 and sections 27, 30, 32, 33 and 41 of the *Growth Centres (Development Corporations) Act 1974*.
- Barangaroo Delivery Authority were transferred to Infrastructure NSW.

On and from 1 July 2019, Infrastructure NSW is responsible for statutory functions under the *Barangaroo Act 2009*, including:

- promoting, procuring, facilitating and managing the orderly and economic development and use of Barangaroo, including the provision and management of infrastructure;
- promoting, procuring, organising, managing, undertaking, securing, providing and conducting cultural, educational, residential, commercial, transport, tourist and recreational activities and facilities at Barangaroo;
- developing and managing the Barangaroo Reserve and public domain so as to encourage its use by the public and to regulate the use of those areas;
- facilitating and providing for appropriate commercial activities within the Barangaroo Reserve and public domain that are consistent with their use for cultural, educational and recreational activities and the use and enjoyment of those areas by the public;
- promoting development within Barangaroo that accords with best practice environmental and town planning standards, is environmentally sustainable and applies innovative environmental building and public domain design;
- liaising with Government agencies with respect to the co-ordination and provision of infrastructure associated with Barangaroo; and
- undertaking the delivery of infrastructure associated with Barangaroo or that relates to the principal functions of Infrastructure NSW under the *Barangaroo Act 2009*.

From 4 March 2022, the Barangaroo Activation and Precinct Management functions and staff transferred to Place Management NSW within the Department of Planning, Housing and Infrastructure.

On 12 June 2024, the NSW Government issued a direction that expanded the responsibilities of Infrastructure NSW and its capacity as the Coordinator-General to better coordinate the key government priorities of housing, energy infrastructure and jobs with a focus on Western Sydney around the Aerotropolis. Infrastructure NSW is leading three workstreams to support these government priorities, namely:

- budgeting and funding: advice on capital expenditure allocations and ensuring it is aligned with government priorities;
- employment priorities: mainly organising freight logistics and employment related development in Western Sydney with a focus on the Aerotropolis; and
- housing priorities: housing development as per the NSW housing targets and housing reforms as well as the National Housing Accord.

Infrastructure NSW is also supporting the implementation of the Electricity Infrastructure Roadmap.

3 Ways in which Infrastructure NSW's objectives and functions affect the public

Infrastructure NSW assists the NSW Government in identifying and prioritising the delivery of critical public infrastructure for NSW. It provides recommendations and advice, assurance of other agencies' capital works projects, prepares infrastructure strategies, plans and statements for the State and delivers selected major infrastructure projects. Its customer base is diverse, including other government agencies, local government, industry and the public.

Infrastructure NSW contributes to the State's economic prosperity and provides for improved outcomes for the community. Information on Infrastructure NSW's functions is available at www.infrastructure.nsw.gov.au. The public can contact the agency with any enquiries via mail@infrastructure.nsw.gov.au.

Expert advice

Infrastructure NSW provides strategic, expert advice to Government through undertaking research and analysis of current and emerging infrastructure trends, issues and opportunities.

As an expert advisor to NSW Government on the State's infrastructure needs and priorities, Infrastructure NSW contributes to the State's economic productivity and improved livability for the community.

Infrastructure NSW collaborates with Government at both State and Commonwealth levels, academia, industry, and the public. The provision of its advice is delivered through the production of infrastructure strategies and plans, and the development of policies and standards.

In Infrastructure NSW's capacity as Coordinator-General, it drives sectoral alignment and integration across Government to ensure project prioritisation and sectoral infrastructure plans are optimised within desired timeframes and funding envelopes by balancing the costs, risks and performance of infrastructure proposals against appropriate benchmarks and standards.

Investor assurance

Infrastructure NSW supports the NSW Government to deliver infrastructure projects on time and within budget while meeting community expectations for quality and functionality. This is done

through the Infrastructure Investor Assurance Framework (IIAF), whereby Infrastructure NSW monitors the delivery of capital projects with a value of \$10 million and above that are being developed, procured or delivered by NSW Government agencies and businesses. It also shares insights and work to build the capability of public sector professionals engaged in the delivery of infrastructure projects.

Projects NSW

Projects NSW is a specialist delivery arm of Infrastructure NSW that manages the procurement and delivery of nominated priority projects to ensure world-class infrastructure for NSW including:

- Powerhouse Parramatta;
- the new Sydney Fish Market;
- Powerhouse Museum Ultimo Revitalisation; and
- Penrith Stadium Redevelopment.

Projects NSW also oversees two large scale urban renewal projects: the development of the Barangaroo precinct on the western waterfront of Sydney's CBD, and the unlocking of harbour foreshore at Blackwattle Bay. Public participation in priority projects and precincts is encouraged and facilitated through statutory exhibition processes, calls for submissions, consultative committees and various feedback channels.

More information can be found on www.infrastructure.nsw.gov.au.

Restart NSW

Under the *Restart NSW Fund Act 2011*, Infrastructure NSW is responsible for assessing projects for funding from the Restart NSW Fund and making recommendations to the NSW Treasurer. Restart NSW funds are used to deliver infrastructure that will improve the State's economic growth and productivity. They include NSW Government agency-led infrastructure projects and local and community infrastructure projects delivered by local government, non-government organisations and other entities, most of whom have participated in a submission-based application process through targeted funding programs.

Public Participation and Feedback

Engagement with our stakeholders is critical for Infrastructure NSW, specifically in designing and delivering infrastructure and services which meet multi-disciplinary Government outcomes.

Infrastructure NSW engages with communities by providing information about upcoming projects and gives the opportunity to interact with and provide feedback.

Consultation with communities includes:

- regularly updating the Infrastructure NSW website and individual project websites to provide information regarding policies, projects and initiatives;
- distributing project updates and relaying key messages and milestones;
- hosting project community consultation events;
- meeting with community groups, relevant government agencies and key stakeholders; and
- statutory consultation as part of environmental assessments.

Infrastructure NSW continues to work closely with the community and key stakeholders.

Infrastructure NSW has publicly available email addresses and project updates/media releases to deliver messages and milestones.

4 Information held by Infrastructure NSW

Infrastructure NSW holds a significant amount of information about its operations. Much of this information is available free of charge on our website or can be obtained by contacting the Right to Information Officer whose contact details are provided under Section 5 below.

This information includes the following:

a) Our Policies

Those official policies which apply to Infrastructure NSW activities and are likely to affect the public, are available on our website (www.infrastructure.nsw.gov.au). These are regularly reviewed and updated as required.

The Right to Information Officer can advise if there is a policy covering any of Infrastructure NSW activities which may be of interest. Subject to the provisions of the GIPA Act, this information will be provided free of charge.

b) Other Information

Infrastructure NSW makes available free of charge information relating to:

- advice to the Government including the State Infrastructure Strategy and the State Infrastructure Plan;
- Infrastructure NSW Projects including project updates, contractual documents, planning approval, fact sheets;
- Project Assurance including Trends and Analysis Infrastructure Investor Assurance Framework – Summary, NSW Gateway Policy, Business Case Toolkit and Business Case summaries;
- Restart NSW including projects funded by the Restart NSW funding program; and
- other publications and newsletters including our Annual Reports.

Most publications are available on our website (www.infrastructure.nsw.gov.au/). They can also be obtained by contacting the Right to Information Officer whose contact details are provided under Section 5 below.

c) Contracts Register

Infrastructure NSW Contracts Register provides information about contracts as required under the GIPA Act. Infrastructure NSW will assess any request for information about particular contracts on its merits and will be as open as possible, while taking care to safeguard any legitimate claims to confidentiality.

5 Enquiries under the *Government Information (Public Access) Act 2009*

We welcome enquiries from members of the public via any of the following means:

Phone	Infrastructure NSW Monday – Friday during business hours 9.00 am– 5.00 pm Right to Information Officer: (02) 9216 5700
Website	https://www.infrastructure.nsw.gov.au/accessing-information/
Email	RightToInformation@infrastructure.nsw.gov.au

a) Informal requests

A person can make an informal request for access to information by any means, including in writing, by email or by making an oral request for access. Upon receipt of an informal request, the Right to Information Officer will undertake the necessary steps in accordance with the GIPA Act to determine whether it is appropriate to release the requested information in response to an informal access application. No fee applies to the making of an informal request for access to government information.

b) Formal access applications

Although Infrastructure NSW is committed to releasing information without the need for a formal access application, in certain circumstances we may require a formal access application, particularly if:

- the information requested contains the personal or business affairs of another person;
- the information requested affects the business, commercial professional or financial interests of another person;
- there are significant public interest considerations that need to be taken into account in deciding whether to release the information to you; and/or
- the request is large and may be time consuming.

If you are unsure whether to make an informal or formal access application for information, please contact the Right to Information Officer.

c) Lodging a Formal Access Application

A formal access application under the GIPA Act must be in writing and accompanied by an application fee of \$30. You can make an access application using an application form which is available on our website or by letter.

The GIPA Act requires that an access application must be a request for information, rather than for documents and must also include such information as is reasonably necessary to enable the government information applied for to be identified. This enables the application to be processed by applying the principles underpinning the GIPA Act, which are to provide prompt access to information at the lowest possible cost. As a result, please describe as clearly as possible the information to which you are seeking access. Please send access applications, including the application fee to:

The Right to Information Officer
Infrastructure NSW
AON Tower, Level 27, 201 Kent Street, Sydney NSW 2000
E: Righttoinformation@infrastructure.nsw.gov.au

d) Information that may not be available in response to a Formal Access Application

Although an access application may be made for any information, we may be unable to release information if there is an overriding public interest against the disclosure of the information.

Confidential, commercially sensitive and commercial-in-confidence information may not be available where its disclosure could affect Infrastructure NSW's ability to fulfill its objectives and functions.

Some examples of the information that we will be unable to release in response to an access application includes:

- Cabinet information (as defined in item 2 of Schedule 1 of the GIPA Act);
- Executive Council information (as defined in item 3 of Schedule 1 of the GIPA Act); and
- documents that are subject to Parliamentary or Legal Professional Privilege.

e) Access Applications - Processing

Infrastructure NSW must respond to all formal access applications within 20 business days, unless that date is extended under a number of possible relevant sections in the GIPA Act, by an additional 10-15 days, or by agreement between us if additional time is required due to the nature and volume of the information which is being sought. You will be advised as soon as possible of our response to your application.

In addition to the application fee, you may be required to pay additional charges to cover processing costs. If so, we will give you a statement of charges prior to proceeding with the processing. If we estimate that processing your application could take more than one hour you may be asked to pay a deposit in advance. A 50% reduction may apply in certain cases, such as if you are a pensioner, in financial hardship, or under 18 years of age, or on grounds of public interest.

When processing an application, we will endeavour to minimise the cost to you, and we may contact you to discuss ways to limit the cost of processing your application. You may appeal against the processing fees if you feel that they are unreasonable, and your right to challenge is not waived if the charges are paid. This allows you to proceed with your application, pending the outcome of the appeal.

Brochures explaining your rights under the Government Information (Public Access) Act are available from us (contact our Right to Information Officer).

The brochures are also available from the NSW Information & Privacy Commission as follows:

Website	https://www.ipc.nsw.gov.au/information-access
Email	ipcinfo@ipc.nsw.gov.au
Phone	1800 472 679
Fax	(02) 8114 3756
Post	GPO Box 7011, Sydney NSW 2001
In-person	Level 17, 201 Elizabeth Street, Sydney

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Version #	Revision Date	Author	Changes
1.0	December 2020	Legal	New Policy

Version #	Revision Date	Author	Changes
2.0	March 2022	Legal	Amended to include further information on INSW's structure and arrangements for public participation.
3.0	February 2025	Legal	Amended the organisational structure to reflect INSW's current state and removed references to information and functions that INSW no longer holds. Updated to the new INSW template format.